

**CITY OF WEWAHITCHKA
BOARD OF CITY COMMISSIONERS
SENIOR CITIZEN BUILDING
314 N 3rd STREET
REGULAR MEETING
June 27, 2024
6:00 PM**

The City Commission met on this date June 27, 2024 at 6:00 P.M. at the Senior Citizen Building, 314 N. 3rd St, Wewahitchka, Florida. **Mayor Gaskin** called the meeting to order, asked **Bro. Gene Hanlon** to lead a prayer, and everyone said the Pledge of Allegiance.

Attendance

Mayor Phillip Gaskin
Commissioner Ralph Fisher
Commissioner Johnny Paul
Commissioner Brian Cox

City Clerk

Rachel Jackson (VIA PHONE)

City Attorney

Michelle Jordan (VIA PHONE)

City Superintendent

Chipper Wade

City Parks & Rec Director

David Paul

City Finance Director

Brittney Proctor (VIA PHONE)

City Finance Clerk

Misty Robbins

Sheriff

Mike Harrison

Public

Gene Hanlon
Pat Hutchinson
Joellen Campbell
James Randall
Harvey Campbell
Eddie Fields
Tom Wynn
Chris Wynn
Jack Husband
Hunter Baumgardner
Britney Nunnery
Renece Gainer

Approval of Agenda

Commissioner Cox made a motion to approve the agenda. **Commissioner Paul** seconded the motion. Motion carried 4-0.

Approval of Minutes

After review, **Commissioner Cox** made a motion to approve 5.30.24 Regular Meeting minutes, **Commissioner Fisher** seconded the motion. Motion carried 4-0.

Public Recognition

Renece Gainer stated she was here to ask for help to keep Liberty County from being able to take over the senior building.

Commissioner Paul and **Mayor Gaskin** stated our contract is with the local group not with Liberty County.

Eddie Fields discussed the situation with the senior program and funding through the grants and county. **Mr. Fields** requested \$10,000 per year from City of Wewa for senior program.

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Public Recognition cont'd....

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Mayor Gaskin stated we need to do some research to understand the program and review the budget. **Mayor Gaskin** instructed **City Clerk Rachel Jackson** to add onto the open items list for **Michael** and the City research how the Gulf County Senior Citizens program is funded, operates, and budget.

Additionally utility bills were discussed, following discussion **Commissioner Cox** made a motion for the City to take over the utility bills (Electric, Gas, Water, Sewer, Garbage) for the senior building. **Commissioner Paul** seconded the motion. Motion carried 4-0.

Mayor Gaskin asked if there was anyone else that would like to speak. **Britney Nunnery** introduced herself stated she is the president of the Wewa Dixie Youth Baseball League. **Ms. Nunnery** stated they are looking to get some additional funds to help update the facilities and do some baseball field improvements, such as new batting cages and nets for the barriers in effort to be able host state tournaments in the upcoming years.

Mayor Gaskin asked if there was anyone else who would like to speak. **Joellen Campbell** stated she is one of the Seniors who attends the Senior Program and would like to thank you for the senior program and mentioned considering the staff needed to run the program.

Agenda

No Agenda Items

Approval of Bills

1. Fisher's Building Supply – Following review, **Commissioner Cox** made a motion to approve payment of Fisher's Building Supply bills (\$178.36) **Commissioner Paul** seconded the motion. Motion carried 3-0, with **Commissioner Fisher** abstaining due to conflict of interest.

2. Charlie Pettis Pest Services – Following review, **Commissioner Paul** made a motion to approve payment of Charlie Pettis Pest Services invoice (\$90.00). **Commissioner Cox** seconded the motion. Motion carried 4-0.

3. Wewa Outdoors – Following review, **Commissioner Cox** made a motion to approve payment of Wewa Outdoors bills (\$183.99) **Commissioner Fisher** seconded the motion. Motion carried 3-0, with **Commissioner Paul** abstaining due to conflict of interest.

4. Regular Bills – Following review and discussion, **Commissioner Cox** made a motion to approve payment of the regular bills (\$48,930.84), re-occurring bills (\$58,872.81) and additional bills (135,716.67) **Commissioner Paul** seconded the motion. Motion carried 4-0.

Old Business/Open Items

1. Fire station/old City Hall –

(Original Substantial Completion Date 9/4/21, Original Work Completion Date 10/11/21)
(Change Order #3-7/29/21-Changed Substantial Comp. Date 11/17/21, Work Completion Date 12/25/21)

CHANGE ORDER #4-10/28/21 – SUBST. COMPLETION DATE 12/9/21, WORK COMPLETION DATE 1/15/22

Engineer Hunter Baumgardner stated they would be starting Monday on the fire station. **Monolith** would like to do a ground breaking ceremony on Wednesday. **Engineer Baumgardner** asked if there was more than one Commissioner who would like to attend, if so they would need to advertise a public meeting? The board agreed for the Mayor to attend on behalf of the City.

2. Delinquent Utility Bills – None

3. Water Losses – City Superintendent Chipper Wade stated they are working on it

4. SEWER INFILTRATION AND INFLOW – City Superintendent Chipper Wade stated they have smoke tested everything in Wewa.

5. Ray Dickens Fish Fry for the Sr. Citizens (October 4, 2024) – None

6. Lift Station – Engineer Hunter Baumgardner stated they are wrapping up Lift Station #4 and will have a final pay request at next meeting. They have a final punch list and are working on completing that next week.

7. Overtime Report broken down by pay periods – None

8. LDR's – Engineer Jack Husband stated that the state is the final stage of review and he will let Rachel or Michael know as soon as they are complete.

9. Employee Water/Sewer License Testing –

- Kyle Whitfield –
- David Paul – stated he would have to re-do all books in order to re-take the test
- Blake Gilmore – Mayor Gaskin stated Blake is working hard to complete his.

9. Senior Building – City Parks & Rec Director David Paul stated the next project will be to enclose the back porch in and that should be around October.

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Old Business/Open Items cont'd....

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10. Cemetery Committee & Buckhorn Decorative Fencing – Commissioner Fisher stated he and **City Superintendent Chipper Wade** haven't made that ride yet, but they will as soon as they can.

Other Comments

City Attorney Michelle Jordan- None

City Superintendent Chipper Wade – Discussed call out pay for locking up bathrooms and gates at TL James

Following discussion, **Commissioner Cox** made a motion to add 2 hours call out pay for locking fences and closing bathrooms at TL James and Lake Alice Parks. **Commissioner Paul** seconded the motion. Motion carried 4-0.

City Parks & Rec Director David Paul - None

Sheriff Mike Harrison – provided a report about the month of May City of Wewa calls (not including traffic stops or follow-ups) were 128, 264 in north end of county, 519 calls for the entire county. The calls in the City of Wewahitchka limits are about 25% of the calls. There were 61 traffic stops in City limits.

City Engineers – Engineer Hunter Baumgardner stated we have received the AUGF (Authority to Use Grant Funds) for waterlines. Engineer Baumgardner requested contingent approval to go out for bid for the waterline project once Florida Commerce approves bid documents.

Commissioner Paul made a motion to approve going out for bid on the waterline project, contingent of Florida Commerce's approval of the bid documents. **Commissioner Cox** seconded the motion. Motion carried 4-0.

Engineer Baumgardner stated they are working on the survey on storm sewer and environmental assessments on waste water and storm sewer.

Sheriff Mike Harrison requested permission to speak stated they are getting complaints on speeders on Jehu Rd. Sheriff's Office will monitor it for the next month, and will report back to the board, the board may want to consider 3 way stop.

City Finance Director Brittney Proctor – None, **Mayor Gaskin** requested she email a copy of current budget to him. **Finance Director Brittney Proctor** stated she would.

City Finance Clerk Misty Robbins – None

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City Clerk Rachel Jackson – Updated on election qualifying, stated that Commissioner Fisher and Commissioner Cox were unopposed, so an election will not be necessary.

Mayor/Commissioners' Comments

Commissioner Cox – stated he would not here next meeting

Commissioner Paul – asked City Superintendent Chipper Wade about how the dog food in sewer plant was working. City Superintendent Chipper Wade stated it was starting to come down, but it was already coming down before they added the dog food. They are going to keep adding it because it is coming down.

Commissioner Fisher- None

Mayor Gaskin - None

Adjournment

Commissioner Paul made a motion to adjourn at 7:12 pm. Commissioner Fisher seconded the motion. Motion carried 4-0.

CITY OF WEWAHITCHKA



Phillip Gaskin, Mayor

ATTEST:



Rachel Jackson, City Clerk

